

# **CVS SOUTH GLOUCESTERSHIRE**

## **FINANCIAL STATEMENTS**

**31 MARCH 2022**

**Company Registration Number: 04831569**  
**Charity Number: 1099702**

# CVS SOUTH GLOUCESTERSHIRE

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# CVS SOUTH GLOUCESTERSHIRE

## REPORT OF THE TRUSTEES

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### Report of the Trustees

#### Objects, vision and mission

The **Objects** of the Charity are:

- a) To promote any charitable purposes for the benefit of the community in the local government district of South Gloucestershire and its neighbourhood and, in particular, the advancement of education, the protection of health and the relief of poverty, distress and sickness.
- b) To promote and organise co-operation in the achievement of the above purposes and to that end to bring together council representatives of the voluntary organisations and statutory authorities within the area of benefit.

**Our Vision** is of an independent, thriving, diverse, innovative and resilient, local, voluntary, community and social enterprise sector providing high quality services in communities across the area and making a positive difference to peoples' lives.

Our **Mission** is to support, develop and represent voluntary, community, social enterprise (VCSE) and social action in South Gloucestershire.

Our Values drive and influence our work. They are:

<b>Social justice</b>	We embed and champion the role and value of the VCSE in making a difference and promoting lasting social, environmental and economic change.
<b>Trust</b>	We develop and deliver our services with partners in a way that supports the development of trust across and between sectors.
<b>Responsive</b>	We ensure that our services and those of our partners meet the needs of our service users and are delivered at times and in locations which are suitable.
<b>Open</b>	We actively seek feedback on the delivery of our services to help us to improve both our services and those provided by partners.
<b>Networking</b>	We will use the strength of the VCSE, to develop networks that promote equality and diversity, ensuring that our services meet the needs of, and are accessed by, the most diverse range of groups.
<b>Good Governance</b>	We ensure that our organisation models good governance in all that we deliver, and we continue to support good governance across the VCSE.

#### Ensuring our work delivers our constitutional aims

CVS South Gloucestershire's Trustees review the organisation's activities every year to consider how planned activities will contribute to the organisation's objects, vision, mission and public benefit as a charity.

*In 2021 we moved from a pandemic response to 'living with Covid' and the advent of two further and increasingly related crises, that of the cost-of-living and the War in Ukraine. Moreover, the society-wide strategic recover-reset changes and ongoing strategic work of*

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*CVS meant that the following areas were the focus of CVS South Gloucestershire achieving its aims in 2021-22:*

- 1 The role of CVS South Gloucestershire and the VCSE sector in working with funders and partners to facilitate effective cross-sector working in response to the situation(s) before us.
- 2 Facilitating the VCSE to work with the emerging NHS health system as the Clinical Commissioning Group for Bristol, North Somerset and South Gloucestershire (BNSSG).
- 3 Supporting the VCSE to develop the skills and capacity to deliver its aims and adapt to a rapidly changing world.
- 4 Maintaining momentum in our key piece of work: Keep It Local - helping to attract investment in the VCSE from across the public sector, building from the South Gloucestershire Council Plan and delivering on our Service Level Agreements, and the wider outcome of supporting a thriving VCSE sector (including infrastructure i.e., CVS-SG), tackling inequality and responding to the climate and nature crisis.

#### **The CVS Team**

**Staff** - six staff were employed during 2020-21:

Chief Executive Officer	0.6 FTE
Finance Officer	0.2 FTE
Business Support Officer	0.6 FTE
Development Officer	0.6 FTE
SGDEN	0.4 FTE (TUPE transfer-out w.e.f. April 2022)
SGREN Admin. Officer support	0.1 FTE –7 <sup>th</sup> Sept 2020 - 29 <sup>th</sup> Nov 2021

#### **Board Members**

Peter Steel, Deborah Gee, Mark Crutchley, Jamie Gill, Berkeley Wilde, Rhiannon Holder (resigned Dec 2021), Julie Hughes (elected Dec 2021), Janice Suffolk (resigned Dec 2021), Amanda Robbins, Sue Parsons

#### **CVS Associates**

CVS South Gloucestershire operates an Associates Model to accompany our delivery of VCSE sector support, using Associates to deliver services that are beyond the capacity covered by our Service Level Agreement with South Gloucestershire Council (SGC) and services requiring specialist skillsets not covered adequately in our staff team. Our smaller pool of Associates has been busy this year and we are looking to build Human Resources expertise in our wider team. We continue to seek to understand the needs of the sector, its ability to pay for support and to attract funding for our own projects and services whilst not

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competing with our members, to generate income enabling us to broaden and enhance our support offer for VCSE organisations across the area.

#### **1. The role of CVS South Gloucestershire and the VCSE sector, working with funders and partners to facilitate effective cross-sector working in response to the situation(s) before us.**

At the start of the year 2021-22, April saw the ramping-up of the UK's mass vaccination programme and ongoing work of mutual aid groups with our West of England and North Somerset partner organisation, VANS, delivering a vaccination volunteering effort for the NHS across the BNSSG area.

CVS continued to help shape new structures and policies developed as a result of Covid-19, such as the LOMP (Local Outbreak Management Plan) and Community Hub in sharing information intelligence and messaging as part of the South Gloucestershire response. CVS's development of its social media and websites and the subsequent increased interaction with those portals has helped us play our part by re-posting vital public health messages. The restrictions and new vaccines resulted in a situation where the lifting of those social and economic restrictions was balanced with the effectiveness and rate of vaccination, the case numbers and disease variants, creating a new not-so-normal with most of the mutual aid groups winding-down. A few evolved into feeding or other cost-of-living addressing roles which are increasingly required as 'furlough' ends, welfare benefits are reduced, and inflation rises.

At the end of the year in February 2022, the invasion of Ukraine by Russia started a war in Europe which precipitated a large-scale refugee crisis and the UK Government's Homes for Ukraine scheme, a six-month 'guest' programme. CVS has again been close to this work through new and strengthened links into the public sector and re-started its Thursday evening Zoom calls open to the wider community, successfully connecting community response to public sector colleagues tasked with the delivery of the Homes for Ukraine programme.

CVS is now contributing to the following strategic and operational groups, either supported by our SLA funding or, as a means of developing the role of the VCSE in linking and collaborating with the public sector in its response to the current context:

- South Gloucestershire Local Strategic Partnership (LSP) – CVS's CEO is Vice Chair of this overarching partnership for the area
- South Gloucestershire Chief Officers Group (a sub-group of the LSP)
- Safer and Stronger Communities Partnership (S&SC) the CEO is Vice-Chair of this statutory partnership
- Safer and Stronger Senior Officers Group (a sub-group of the above)
- Safeguarding Adults Board – South Glos. (since September 2020)
- Local Outbreak Management Plan (2020 to March 2022)
- SGC Community Hub (since its inauguration in April 2020)
- SGC 'Holidays and Food' group (short-term funding of food and physical activity schemes during school holidays from UK Govt., since its inauguration)
- South Gloucestershire Keep It Local group (core, delivery and various sub-groups including commissioning and procurement – since March 2020)
- Social Value Board for South Gloucestershire (see above – where commissioning results in an open procurement process and SV is sought)

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- Sustainable Communities Strategy (LSP sub-group for the refresh of Sustainable Communities Strategy, which meet in 2021-22).
- SGC Inequalities Strategy groups (strategic & operational groups from 2021)
- Health and Wellbeing Board for South Glos. (a joint role with Southern Brooks from December 2021 on this statutory partnership)
- Adult Mental Health Partnership (the first area of work in delivering shared priorities between of the new locality health system and the Local Authority)
- West of England Civil Society Partnership (Director July 2020 to March 2022, now working as a partnership but no longer a legal entity as delivery of WECA, BNSSG and other regional contracts is no longer envisaged)
- South Gloucestershire VCSE Leaders Board (now meets with Senior Leadership team of SGC each quarter)
- The Compact Implementation Group for South Gloucestershire (overseeing S. Glos. Compact 2014 and updating it for consultation in Spring 2022).
- Community Cohesion Steering group – CVS Development Officer a member from 2021 and delivering a project on behalf of SGC in Cheswick village.
- South Gloucestershire Climate Action Groups – co-led by CVS with SGC Officers (funded by National Lottery Awards for All in 2021-22)

CVS's CEO played a role in the panel for the Quartet Covid emergency funding and continues to feed-into the strategic development and in supporting groups from South Gloucestershire to bid into this our local Community Foundation. We have been supported by Quartet to do some feasibility work on volunteering infrastructure development across the West of England.

CVS has worked more closely with the National Lottery Community Fund at a local and regional level, again both input to the strategic development of funding and operationally with local officers on bid development and support for the VCSE in South Glos. to generate good quality bids.

## **2 Facilitating the VCSE to work with the emerging new health system**

The Covid pandemic did not affect the course of change in the health system as the NHS in England moved from the current structure of a single Clinical Commissioning Groups (CCG) for BNSSG to a multi-locality Integrated Care Systems (ICS) under which six new Locality Partnerships will operate with effect from Summer 2022. Linking the sector into this reorganisation has been a key area of work for the VCSE organisations involved in health delivery and also for infrastructure bodies such as CVS-South Glos.

The six BNSSG localities are made up of three groups across the Bristol city area, two in North Somerset and a single Locality Partnership for South Gloucestershire where Southern Brooks Community Partnerships (SBCP) has been chosen as the lead locality provider for the VCSE in South Gloucestershire and receives funding to deliver this role. It is therefore essential that CVS and SBCP work closely together as the idea that the 'support, develop and represent' aims of CVS as infrastructure can be delivered by a single organisation. This is being superseded by a shared-leadership model and support role for many of the significant VCSE organisations (significant either by place or interest-group) both locality leads and other larger VCSE groups.

There is now for instance, a joint representational role for CVS-SG and Southern Brooks in representing the VCSE on the South Glos. Health and Wellbeing Board, since December

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2021 (these Boards are statutory, comprising politicians, clinicians, professionals and community leaders from the care and health systems to improve health and wellbeing and reduce health inequalities).

The VCSE also has representation on the BNSSG-level Healthier Together partnership and this role has been provided by West of England Rural Network (WERN) a partner of CVS-SG in the West of England Civil Society Partnership. This has also connected CVS into various other health service structures such as AHSN (Academic Health Science Network) which works on behalf our NHS provider members to stimulate and support partnership working between VCSE's and members.

Help to shape and influence the new system and in navigating, winning and delivering contracts in the care and health sectors is a potential opportunity from the health system restructure and it is important for CVS-SG to work with sector partners to maximise that potential in South Gloucestershire.

### **3 Supporting the VCSE to develop the skills and capacity to deliver its aims and adapt to a rapidly changing world**

The Voluntary Community and Social Enterprise Sector – **VCSE Leaders' Board** brings together VCSE Leaders from significant organisations that operate at a South Gloucestershire or wider level. It is facilitated by CVS-SG and seeks to work strategically across South Gloucestershire Council and the public sector for the benefit of the local VCSE. Leaders Board has met regularly with SGC leaders and now has a series of quarterly workshops with the senior leadership team of the Council creating a cooperative and ideally, collaborative spaces for updating each other on the current context for our organisations and in working towards sharing intelligence and developing shared aims and actions. Under the Keep it Local project, led by SGC, new investment into the VCSE is being planned for 2022-23 to facilitate strategic coproduction at the various forums coming out of the South Gloucestershire Council Plan and the new Locality Partnership. The VCSE Leaders Board will play a key role in selecting VCSE representatives for these forums and the process of making a wider contribution to the development of a 'thriving VCSE' in our area.

As public sector resources continue to be constrained then working in a collaborative way across sectors to help to ensure the provision of services and maximizing wellbeing for the people and communities of South Gloucestershire becomes increasingly important as an area of work for CVS, in ensuring VCSE infrastructure is sufficiently resourced and in supporting the Leaders Board and the wider VCSE to influence and participate in service-shaping and delivery.

**West of England Civil Society Partnership (WoE-CSP)** is made up of: CVS-SG, Voscur, VANS, WERN, Wesport, The Care Forum and 3SG and will soon cease operating as a legal body (a Community Interest Company or CIC) but continue functioning as a voluntary partnership of infrastructure bodies. WoE-CSP brings together knowledge and expertise to enable infrastructure to function well across geographical and thematic areas that don't all sit within locality/local authority boundaries. The CSP was successful in negotiating a contract to deliver volunteer management for the vaccination effort from North Bristol NHS Trust in 2020-21 and that work is still being delivered by VANS in BNSSG (and by 3SG in B&NES under a different CCG). VANS were seen as the most appropriate partner with a track record of service delivery in this area and there was no need for the CSP to deliver the service itself. Similarly, the idea that the various volunteer centres and volunteering in general across the West of England, could be brought together under a shared system to both better

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promote volunteering and make it easier for volunteers and the VCSE organisations seeking them to find and fill opportunities, was also led by a partner organisation within the CSP - the mutual aid and vaccination volunteering response showed that there is considerable room to develop a modernised volunteering infrastructure based in the view that the people who came forward in those efforts might also become engaged with other types of local volunteering if they were more aware of the various roles available. CVS-SG led on this idea, was able to access some funding and commissioned a feasibility study into joining-up the various information and communication systems at a West of England level whilst respecting the work and identity of the individual volunteer centres and local areas. The CSP intends to continue working in this way, to review its membership and to continue in its attempt to influence and inform the West of England Combined Authority (WECA) and various other West-of-England-and-wider, public bodies.

**CVS Membership** - CVS South Gloucestershire is a membership-based organisation where voluntary, community and social enterprise organisations based in and/or delivering services in South Gloucestershire, are eligible to be full members; individuals and statutory organisations (e.g., town and parish councils) are eligible to join as associate members. Membership fees are graduated according to income level of the organisation. Membership standards are a part of being accepted as a full member and have been adapted to suit a mainly online process now with those organisations preferring in-person and paper being accommodated also. Member organisations without an external quality award benefit from this recognition, in tendering for contracts and it may also be useful when they're seeking funding from some Trusts and wider public bodies.

Once a membership assessment is done, organisations receive a report and when they've met the standards (at silver, gold or platinum level) they're eligible for entry on the VCSE Directory (or Membership Showcase), which is available on the CVS-SG Website. This directory, as it says, showcases the work of CVS members across South Gloucestershire and is an important tool to maintain recognition of the value that our local sector brings. CVS aims to increase its membership as a sign of legitimacy and demonstrate its value to the VCSE and funders.

**Members as of March 2021 = 41**

**Members as of March 2022 = 48**

CVS has also been a member of South Gloucestershire Council (SGC) **Social Value Board** and the VCSE Directory is linked to the SGC procurement portal. This means that private companies bidding to deliver contracts from SGC can use the VCSE Directory to identify local organisations to support as part of their commitment to social value in the area. Further development of the South Gloucestershire Council social value approach forms part of the Keep It Local working group and our CEO is a member of the Commissioning and Procurement subgroup alongside SGC's Head of Strategic Procurement and its' Director of Resources amongst others, in progressing work this area. Many planned contracts have either experienced delayed re-commissioning or have been extended due to Covid-19 although 2022-23 will see a reset in terms of commissioning and procurement at the local authority.

**VCSE Conference** was originally due to be held on 20<sup>th</sup> March 2020 but was again postponed for another year due to the pandemic in 2021. The conference is now being



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envisaged for Autumn 2022-23 with a focus on solutions to help local VCSE groups and organisations respond to the new context post-pandemic but with other crises also impacting their work and also exploring the role of the VCSE in mitigating the impacts of the climate change and nature crisis. CVS-SG will keep considering and asking members how conferences and meetings are best organised and run in our new hybrid world. In reality, this is a trial-and-error process that Covid has given us a need or benefit, but we also still have some room for forgiveness in not getting things 100% right first-time as we're all learning about how to use digital and analogue in a combined (hybrid) way to improve both participation and inclusion.

#### **Supporting SGDEN's development**

As part of our continued commitment to help develop equalities groups and networks in South Gloucestershire, CVS has continued to work with the Disability Equality Network (DEN), providing a part-time member of staff funded by SGC, to support their work and employed by CVS-SG and seconded to SGDEN. As part of the evolution of SGDEN and CVS's support/develop role, our long-term goal was always for the group to employ staff directly or through a SGDEN network member. The SDEN officer returned from Maternity Leave this year and talks between SDEN's Chair, CVS and an SGDEN member organisation, the employee has agreed that the transfer of employment to the network member organisation can go ahead this year, subject to due diligence and final agreement on the terms of the TUPE transfer. This is planned to be enacted for the start of the new financial year in 2022-23 and now that SGC continuation funding to cover the staff member has been agreed for between three and six years, will go ahead.

#### **Supporting SGREN's development**

The South Gloucestershire Race Equality Network (SGREN) has been supported by CVS for many years via management of its annual grant from SGC and the employment of part-time staff members or CVS Associates to take a role in developing the profile and the membership of SGREN, developing a website, using social media to promote SGREN and organising events. The SGC funding has not proved sufficient to attract someone who can embrace the tasks of administrative support and development of the network. SGREN has been clear that it now sees itself ready to take on its first employee, with the support of CVS. To that aim, we have been seeking a funding source suitable and have held talks with regional officers at the Lottery in terms of a Reaching Communities bid to create a post that we'd seek funding to employ a 0.6-plus FTE worker for two-to-three years. This application was developed by SGREN and CVS and has been granted three years funding at the end of 2021-22 at the end of the two stage-process.

#### **Information Services**

We have continued to develop our communications and reach on social media, and our website and we currently have 326 people signed up to our e-alert service. Our e-alert service during the year had 97 events listed, 109 funding opportunities advertised, and 27 consultations promoted.

Our job advertising service has improved after the pandemic, generating 185 job advertisements during the year, generating £7,400 income. Working in partnership with the

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Volunteer Centres and the new Mutual Aid Groups, we also advertised 105 volunteering vacancies.

#### CVS Associates

CVS-SG has several consultants on which we can draw to provide high quality support services over and above that which our SLA supports CVS to do directly and Associates can enable VCSE organisations to progress, develop and grow. This year their work has included:

- *Whitfield Tabernacle* - during the year one CVS Associate continued their work to support the Trustees of this charity which CVS-SG helped to establish in 2017. The transfer of ownership of the Tabernacle to the charity and work with SGC on an application to the WECA-managed Love Your High Streets fund is part of this work. The bid has been successful and, the work is likely to continue at some level into 2022-23.
- Turnberries - A CVS Associate has worked with the remaining Trustees of a local group, supporting them to come together with another local group that is also sitting on an important community asset and to develop a strategic plan to make the best use of these important assets to the community of Thornbury and link-up to other projects, community activities and charities that are reliant on local venues to host services and projects. This is progressing with an SGC decision now clear not to relocate a library to Turnberries meaning its room and footprint are now open to other potential community uses.

#### **4 Maintaining momentum in Keep It Local work and build support from across the public sector whilst delivering our Service Level Agreements, tackling inequalities and responding to the climate and nature crisis**

South Gloucestershire Council won Locality's Keep it Local Award in 2019 and this led to the development of a new approach to the VCSE sector in the area. Keep It Local has a steering group comprising the Independent Chair of the Compact group, CVS's Chief Executive, two representatives put forward by the VCSE Leaders Board, the BNSSG CCG/ICS and officers from across South Glos. Council. A small 'core' group consisting of two SGC officers, CVS's CEO, the Compact group Chair and Southern Brooks CEO. The aim to expand the larger steering group and maintain the oversight of the core group has worked well and the work has progressed with two co-production pilot projects and the learning from these is informing the actions of the Keep It Local group.

The partnership in design, development and delivery of services is an essential role for the sector to play into the future and CVS's role in supporting and developing the sector to play a part in this important new way of working is fundamental.

Local funders and other public bodies are to be invited to join some of the workstreams and sessions of Keep It Local, including the plan for securing of long-term investment for the VCSE in South Gloucestershire, looking at a pan-SGC commissioning and procurement approach and considering the outcomes sought.

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### **The South Gloucestershire Compact**

During the year we continued to support the work of the South Gloucestershire Compact Implementation Group. Our Chief Executive works with the independent Chair of the group to set the agendas and recruit members.

During the past year the group has been meeting again in order to refresh the Compact in South Gloucestershire, as set out in the South Gloucestershire Council Plan 2020-24. The new Compact document will be consulted on by the VCSE sector and Compact members in Spring 2022.

It is also being considered and consulted on, that the Compact reports to the Safer and Stronger Communities partnership instead of the LSP as a more relevant and statutory partnership group which will also help to balance that partnership towards stronger communities against 'safer' which has been the dominant influence.

### **The South Gloucestershire Equalities Voice Partnership**

Supporting this network forms part of the Service Level Agreement which CVS holds with South Glos. Council. The partners of Equalities Voice are: South Gloucestershire Race Equality Network (SGREN), South Gloucestershire Disability Equality Network (SGDEN), The Diversity Trust, Southern Brooks Community Partnerships, Over 50's Forum and Age UK South Gloucestershire. We also enjoy the benefit of having SARI as Equalities Voice members but funded through delivery of the Hate Crime service for the South Glos. SGC's Equality & Diversity Officer works closely with Equalities Voice organises sessions where SG Council managers bring their service area's strategies and plans into a co-productive space where with Equalities Voice, they focus on ways to tackle some of their inequality, diversity and inclusion challenges. This work is funded by SGC and is a step forward for both tackling inequalities and in collaboration with the VCSE sector.

### **Volunteer Centres**

There are four South Gloucestershire Volunteer Centres: Yate, Filton Patchway and the Stokes and Kingswood, which are run by Southern Brooks Community Partnerships (SBCP) and Thornbury Volunteer Centre which is independently run. The Volunteer Partnership in South Gloucestershire also includes a Chair from the Over-50's Forum and is facilitated by CVS and funded through an 'infrastructure' Service Level Agreement with SGC. The partnership supports and encourages good practice in volunteering and seeks to help people access volunteering opportunities that benefit them, the organisation they volunteer for, service recipients and our communities. Coming out of the pandemic the cost-of-living, health and social care crises and the social and health-related after-effects are having a big impact on volunteering and work. The recent crisis in Ukraine though has again seen people step forward to volunteer their homes and families for refugee 'guests' for six months. The use of websites, social media and more traditional methods of prompting volunteering is part of the discussion in the South Glos. partnership and in the WoE-CSP with the feasibility study into connecting systems, organisations and opportunities onto a West of England platform.

The past two years of pandemic has led to both an awareness of the value of volunteering and questions about the role(s) of volunteers going forward – will people re-join the roles and activities they undertook previously and/or will a new generation of volunteers be ready for new challenges?

National charities and volunteer platforms have been keen to promote themselves as solutions. One can search the 'Do IT' national database of volunteering opportunities.

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Search for voluntary work on Charity Job, the UK's largest online jobs board for the not-for-profit sector or go to Volunteering matters website however in reality, most volunteering is done locally. This makes sense in a number of ways, including environmentally, and although local Volunteer Centres are not well known nor supported enough, they have an important role to play in promoting good quality volunteering (opportunity, recruitment and management). To focus on supporting local VCSE organisations and local centres that can provide the right support to both volunteers and the organisations that require them, remains both an ongoing and an important role for CVS.

#### **VCSE Survey(s)**

CVS has not undertaken its traditional large-scale and comprehensive annual survey of the VCSE sector in South Gloucestershire for three years due to the situation we found ourselves in and the ever-increasing volume of surveys going to VCSE organisations, many of whom are struggling with staffing and resources to run their operation well. On that basis CVS has been sending out short and very focussed surveys on particular sector issues. These are in theory easier to engage-with and offer relevant and up-to-date information. The value of information data, connections and evidencing of outcomes is growing and, we will need to evolve our approaches in order to obtain good quality and meaningful information on the sector in South Gloucestershire and how we can share it appropriately and safely with our partners.

It will also be important to work with partners, particularly public sector, to develop foresight about upcoming opportunities and challenges and help the sector to prepare for them.

#### **Climate Action**

In terms of preparation for forthcoming challenges the impacts of the climate and nature emergencies, we have been continuing the work with the Council's Senior Environmental Policy & Climate Change Officer to support our Climate Action Groups and network and to develop the role of the sector in addressing climate and nature through CVS's membership standards.

A partnership of CVS, SGC and Southern Brooks Community Partnerships have developed a two-year project to widen the inclusivity and support more action. This attracted grant investment from Quartet Foundation, and we are awaiting confirmation of SGC's match-funding element, so that we can begin targeting those least likely to be involved in climate action and, in parallel, most affected by its impacts. We will be supporting the development of new climate emergency groups, local action on climate change and increasing locally accessible green spaces for the benefit of all. The partnership as it develops will engage with existing climate emergency groups as well as wider stakeholder partners such as housing associations and other third sector organisations to create maximum benefit.

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### Financial Review of 2021-22

#### **Funding**

This financial year, South Gloucestershire Council extended its three-year (2018 – 2021) Service Level Agreement for an additional year. This grant funds some of our work and we continued to manage funding on behalf of the four Volunteer Centres and South Gloucestershire Equalities Voice partnership.

We have maintained our charged-for services, primarily within our Associates structure, retaining quality in its offer and communicating clearly how this fits with CVS's paid-for support to the sector, and its membership offer. We continued to work in partnership with Thornbury Volunteer Centre, and Southern Brooks Community Partnerships, SGREN, SGDEN, West of England Rural Network (WERN) and The Care Forum (TCF).

We were successful, in several bids to deliver support for local organisations and see this as a potential area of growth in the future, whilst our core service must be recognised and paid-for by a combination of the sector and the public services that the VCSE supports.

We received additional funding from South Gloucestershire Council to support the Community Cohesion in Cheswick Village. We ran a series of events to get the community together which were well attended and appreciated by local people. Community research was carried out to establish the needs and aspirations of the area, and further funding subsequently secured from Member Awarded Funding has enabled the commissioning of youth work.

#### **Reserves Policy**

In line with guidance issued by the Charity Commission, the trustees have reviewed the charity's need for reserves. The charity requires unrestricted reserves approximately equal to around three months running costs, equating to around £23,300. The Trustees believe that this represents a minimum level of reserves necessary to ensure the effective and efficient operation of the charity for the benefit of its clients. The charity has unrestricted funds of £92,691 of which £41,000 has been designated to ensure that the charity has the funds to cover redundancy and wind up costs. The excess of unrestricted funds of £28,391 have been allocated to safeguard against future income generating shortfalls and towards the exploration of new future business opportunities.

#### **Structure, Governance and Management**

##### **Governing document**

CVS South Gloucestershire incorporated on 14<sup>th</sup> July 2003 as a private company limited by guarantee. The company became a registered charity on 26<sup>th</sup> September 2003.

The company is governed by the Memorandum and Articles of Association dated 13 May 2003, updated on 19<sup>th</sup> November 2008 and amended on 15<sup>th</sup> September 2010 and 6<sup>th</sup> July 2011. In accordance with section 28 of the Companies Act 2006, the Memorandum of Association is deemed part of the Articles of Association with from 15<sup>th</sup> September 2010.

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In the event of the company being wound up, members are required to contribute an amount not exceeding £1 towards the cost of dissolution and the liabilities incurred by the charity when the contributor was a member.

### **Recruitment & appointment of the Board of Trustees**

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles, are known as, members of the Board of Trustees. Under the requirements of the Articles of Association, one third of the members of the Management Committee must resign at each AGM, the longest in office retiring first. A retiring trustee may be re-elected at the same Annual General Meeting.

CVS South Gloucestershire works to provide development, support and representation to the voluntary, community and social enterprise sector (VCSE) in South Gloucestershire and its membership is drawn from these groups who are either based in or providing services to communities in South Gloucestershire.

CVS South Gloucestershire is governed by a Board of Trustees who are elected by the members of the organisation. We look for members with business acumen and experience of management, alongside knowledge of our work voluntary organisations, community groups and social enterprises and strategic work with public and private sector partners. Individuals, with appropriate skills to enhance the Board of Trustees and development of the charitable company may also be approached or offer themselves for election or co-option to the Board of Trustees.

The full Board of Trustees meets at least four times a year, one meeting to review strategic plan and agree future priorities with some business undertaken by electronic means.

### **Trustee induction & training**

Trustee induction consists of an introduction to the organisation and its activities and projects and includes details of their duties and responsibilities as Trustees. All Trustees are encouraged to attend appropriate training to facilitate their undertaking of the role.

### **Risk Management**

Trustees regularly log major strategic, business, financial and operational risks, which the charity faces and have established procedures to manage organisational risks to ensure compliance with best practice and legislation; and to cover the delivery of projects.

A new approach to risk management for 2021 has been discussed and a sub-group of Chair CEO and a Trustee experienced in risk management was established to take this forward.

### **Public Benefit Statement**

In preparing this report the Board of Trustees has complied with the duty under Section 4 of the Charities Act 2006 to have due regard to public benefit guidance published by the Charity Commission in relation to meeting the public benefit requirement.

# CVS SOUTH GLOUCESTERSHIRE

## REPORT OF THE TRUSTEES

YEAR ENDED 31 MARCH 2022

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### Statement of Trustees' responsibilities

The trustees (who are also directors of CVS South Gloucestershire for the purposes of company law) are responsible for preparing the Trustees' Report (incorporating the directors' report) and the financial statements in accordance with applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the trustees on.....and signed on their behalf by:

.....

P Steel  
Chair of Trustees

# CVS SOUTH GLOUCESTERSHIRE

## REFERENCE AND ADMIN INFORMATION

YEAR ENDED 31 MARCH 2022

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Charity Name CVS South Gloucestershire  
Charity Registration No: 1099702  
Company Registration No: 04831569

### The Board of Trustees

Name	Nominating Member Organisation		Position	Status
Peter Steel	Age UK		Chair From December 2015	Re-elected September 2019
Deborah Gee	Creative Youth Network		Trustee Treasurer	Re-elected September 2019
Mark Crutchley	Circadian Trust		Trustee	Re-elected September 2020
Jamie Gill	1625 Independent People		Trustee	Re-elected September 2020
Berkeley Wilde	The Diversity Trust		Trustee	Elected September 2017
Julie Hughes	Developing Health and Independence		Trustee	Elected December 2021
Janice Suffolk	Juice CIC		Trustee	Elected September 2020 Stood down December 2021
Rhiannon Holder	Developing Health and Independence		Trustee	Elected September 2019 Stood down December 2021
Amanda Robbins	Bromford Housing		Trustee	Elected 2019
Sue Parsons	Winterbourne Medieval Barn		Trustee	Elected 2019

Chief Executive Officer

Steve Curry



# CVS SOUTH GLOUCESTERSHIRE

## REFERENCE AND ADMIN INFORMATION

YEAR ENDED 31 MARCH 2022

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<b>Registered office</b>	Yate Library, West Walk Yate Shopping Centre BS37 4AX
<b>Independent Examiner</b>	Joshua Kingston, BSc, ACA Burton Sweet Limited Chartered Accountants The Clock Tower 5 Farleigh Court Old Weston Road Flax Bourton Bristol. BS48 1UR
<b>Bankers</b>	Lloyds TSB plc Westbury-On-Trym branch 15 High Street Bristol

# CVS SOUTH GLOUCESTERSHIRE

## REPORT OF THE INDEPENDENT EXAMINER

YEAR ENDED 31 MARCH 2022

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I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2022.

### Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

### Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Joshua Kingston, BSc., ACA  
Burton Sweet Limited  
The Clock Tower  
5 Farleigh Court  
Old Weston Road  
Flax Bourton  
Bristol BS48 1UR

Date:.....

**CVS SOUTH GLOUCESTERSHIRE****STATEMENT OF FINANCIAL ACTIVITIES (Including Income & Expenditure Account)****YEAR ENDED 31 MARCH 2022**

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		<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total funds 2022</b>	Total funds 2021
	<b>Note</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Income from:</b>					
Donations and legacies	<b>2</b>	3,905	3,000	6,905	4,312
Charitable activities	<b>3</b>	73,861	178,728	252,589	268,356
Investment income		18	-	18	29
<b>Total income</b>		<u>77,784</u>	<u>181,728</u>	<u>259,512</u>	<u>272,697</u>
<b>Expenditure on:</b>					
Charitable activities	<b>4</b>	69,907	174,889	244,796	236,706
<b>Total expenditure</b>	<b>7</b>	<u>69,907</u>	<u>174,889</u>	<u>244,796</u>	<u>236,706</u>
<b>Net income/(expenditure)</b>	<b>7</b>	7,877	6,839	14,716	35,991
Gross transfers between funds	<b>14</b>	(1,500)	1,500	-	-
<b>Net movement in funds</b>		6,377	8,339	14,716	35,991
<b>Total funds at 1 April</b>		86,314	15,775	102,089	66,098
<b>Total funds at 31 March</b>	<b>14</b>	<u>92,691</u>	<u>24,114</u>	<u>116,805</u>	<u>102,089</u>

The Charity has no recognised gains or losses other than the results for the year as set out above.  
All of the activities of the Charity are classed as continuing.

See note 10 for fund comparatives

The notes on pages 19 to 29 form part of these financial statements

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# CVS SOUTH GLOUCESTERSHIRE

## BALANCE SHEET

AT 31 MARCH 2021

Company number: 04831569

	Note	2022 £	2021 £
<b>Current assets</b>			
Debtors	12	4,456	7,671
Cash at bank		<u>142,529</u>	<u>105,662</u>
		146,985	113,333
<b>Creditors: Amounts falling due within one year</b>	13	<u>(30,180)</u>	<u>(11,244)</u>
<b>Net assets</b>		<u>116,805</u>	<u>102,089</u>
<b>Funds</b>			
Restricted funds	15	24,114	15,775
Unrestricted funds	15		
<i>Designated funds</i>		41,000	40,310
<i>General funds</i>		<u>51,691</u>	<u>46,004</u>
		<u>116,805</u>	<u>102,089</u>

For the year ended 31 March 2022 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These accounts were approved by the Board on.....and signed on their behalf by:

.....  
P Steel  
**Chair of Trustees**

The notes on pages 19 to 29 form part of these financial statements

**CVS SOUTH GLOUCESTERSHIRE**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 MARCH 2022**

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**1 Accounting policies**

**1.1 Basis of preparation**

The financial statements have been prepared under the historical cost convention, in accordance with the Companies Act 2006 and the Statement of Recommended Practice in accordance with Financial Reporting Standard 102. The Charity is a public benefit entity.

The trustees know of no reason why the charity might not continue as a going concern, therefore the accounts have been prepared on this basis.

**1.2 Income**

All income becoming available to the Charity in the year is recognised in the Statement of Financial Activities (SOFA) when the Charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Income is deferred only when the Charity has to fulfil conditions before becoming entitled to it and where the donor has specified that the income is to be expended in a future period.

Donations and legacies includes income generated from gifts, donations, legacies and grants and is included in full in the SOFA when receivable. Grants where entitlement is not conditional on the delivery of specific performance by the Charity are recognised when the Charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the Charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts.

Grants receivable are accounted for on a receivable basis and allocated to the appropriate fund.

**1.3 Expenditure**

Expenditure is recognised on an accruals basis as a liability is incurred. The charity is not registered for VAT. Expenditure includes all VAT which cannot be recovered, and is reported as part of the expenditure to which it relates.

Expenditure on charitable activities comprises those costs incurred by the Charity in the delivery of its activities and services for its beneficiaries. CVS South Gloucestershire advocates on behalf of the sector through our strategic work. We provide free information and charge (at low cost) for services primarily provided to the voluntary community and social enterprise (ICSE) organisations. Where possible we grant fundraise for the provision of support to groups in crisis. It includes both costs that can be allocated directly to this activity and those costs of an indirect nature necessary to support them.

Support costs include the costs of staff for the general support activity of the office. They have been allocated to activity cost categories on a basis consistent with the use of resources, e.g. staff costs by time spent.

Governance costs are included within charitable activities and include all those costs associated with meeting the constitutional and statutory requirements of the Charity and include the independent examination fees and costs linked to the strategic management of the Charity.

**1.4 Tangible fixed assets and depreciation**

Tangible fixed assets costing more than...other than freehold land are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Computer equipment	33% straight line
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**1.5** The charity operates a defined contributions pension scheme. The assets of the scheme are held separately from those of the charity and are independently administered. Contributions are charged in the accounts as they become payable in accordance with the rules of the scheme.

**1.6 Funds**

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with the specific restrictions imposed by donors which have been raised by the Charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

**CVS SOUTH GLOUCESTERSHIRE**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 MARCH 2022**

**2 Donations and legacies**

	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total funds 2022</b>	Total funds 2021
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Donations	25	3,000	3,025	702
Membership	3,880	-	3,880	3,610
	<u>3,905</u>	<u>3,000</u>	<u>6,905</u>	<u>4,312</u>

All memberships and donations received in 2020 were unrestricted.

**3 Income from Charitable activities**

	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total funds 2022</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Representation and strategic development	55,500	7,000	62,500
Developing skills and capacity			
SG Race Equality Network	-	12,000	12,000
SG Disability Equality Network	-	14,604	14,604
Information Services	6,236	-	6,236
Partners' funding - Government grants			
Equalities SLA	-	78,000	78,000
Volunteer centres funding	-	28,000	28,000
Consulting	11,287	38,635	49,922
Mutual Aid Groups	838	350	1,188
COVID Assistance	-	139	139
	<u>73,861</u>	<u>178,728</u>	<u>252,589</u>

**Prior year**

	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total funds 2021</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Representation and strategic development	75,743	6,300	82,043
Developing skills and capacity			
SG Race Equality Network	-	12,000	12,000
SG Disability Equality Network	-	6,075	6,075
Information Services	2,874	-	2,874
Partners' funding - Government grants			
Equalities SLA	-	48,000	48,000
Volunteer centres funding	-	29,600	29,600
Consulting	28,331	24,055	52,386
Mutual Aid Groups	-	18,530	18,530
COVID Assistance	-	16,848	16,848
	<u>106,948</u>	<u>161,408</u>	<u>268,356</u>

**CVS SOUTH GLOUCESTERSHIRE**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 MARCH 2022**

**4 Expenditure on Charitable activities**

	<b>Grants payable (note 5)</b>	<b>Direct costs</b>	<b>Support costs (note 6)</b>	<b>Total 2022</b>
	£	£	£	£
Representation and strategic development	-	6,918	54,129	61,047
Developing skills and capacity				
SG Race Equality Network	-	1,173	1,667	2,840
SG Disability Equality Network	-	1,064	14,210	15,274
Membership	-	150	3,496	3,646
Information Services	-	87	-	87
Partners' funding				
Equalities SLA	74,250	-	-	74,250
Volunteer centres funding	28,000	-	-	28,000
Consulting	-	32,543	14,422	46,965
Mutual Aid Groups	-	134	8,803	8,937
Equalities	-	-	3,750	3,750
	<u>102,250</u>	<u>42,069</u>	<u>100,477</u>	<u>244,796</u>

	<b>Grants payable (note 5)</b>	<b>Direct costs</b>	<b>Support costs (note 6)</b>	<b>Total 2021</b>
	£	£	£	£
Prior year				
Representation and strategic development	-	7,828	53,056	60,884
Developing skills and capacity				
SG Race Equality Network	-	7,757	2,353	10,110
SG Disability Equality Network	-	155	5,920	6,075
Membership	-	400	900	1,300
Conference	-	-	-	-
Information Services	-	87	-	87
Other projects	-	-	-	-
Governance training	-	499	2,074	2,573
Partners' funding				
Equalities SLA	48,000	-	-	48,000
Volunteer centres funding	29,600	-	-	29,600
Consulting	-	46,605	1,186	47,791
Mutual Aid Groups	12,478	5,978	11,830	30,286
	<u>90,078</u>	<u>69,309</u>	<u>77,319</u>	<u>236,706</u>

**CVS SOUTH GLOUCESTERSHIRE**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 MARCH 2022**

**5 Grants payable**

	<b>2022</b>	2021
	£	£
Volunteer Centres		
Southern Brooks Community Partnerships:		
Patchway, Yate Volunteering, Kingswood Volunteering, Filton & Stokes Volunteer Centre	21,000	22,200
Volunteer Centre Thornbury - SGC 3 year grant	<u>7,000</u>	<u>7,400</u>
	28,000	29,600
Equalities Partnership		
Southern Brooks Community Partnerships for Community Cohesion	15,750	12,000
AGE UK South Gloucestershire	7,383	3,633
Over 50's Forum	12,117	8,367
SARI	3,750	-
South Gloucestershire Disability Equality Network	15,750	12,000
South Gloucestershire Racial Equality Network	3,750	-
The Diversity Trust	15,750	12,000
Mutual Aid Groups	<u>-</u>	<u>12,478</u>
	74,250	60,478
Total grants payable to organisations	<u>102,250</u>	<u>90,078</u>

**6 Support costs**

	<b>Office costs</b>	<b>Premises costs</b>	<b>Payroll &amp; staff costs</b>	<b>Total 2022</b>
	£	£	£	£
Representation and strategic development	4,054	24,496	25,579	54,129
Developing skills and capacity				
SG Race Equality Network	-	-	1,667	1,667
SG Disability Equality Network	-	-	14,210	14,210
Membership	69	150	3,277	3,496
Partners' funding				
Consulting	630	1,368	12,424	14,422
Mutual Aid Groups	314	682	7,807	8,803
Equalities	-	-	3,750	3,750
	<u>5,067</u>	<u>26,696</u>	<u>68,714</u>	<u>100,477</u>

Support costs are allocated to activities based on usage of individual resources.

**Prior year**

	<b>Office costs</b>	<b>Premises costs</b>	<b>Payroll &amp; staff costs</b>	<b>Total 2021</b>
	£	£	£	£
Representation and strategic development	10,010	13,302	29,744	53,056
Developing skills and capacity				
SG Race Equality Network	-	-	2,353	2,353
SG Disability Equality Network	-	-	5,920	5,920
Membership	69	150	681	900
Governance training	-	-	2,074	2,074
Partners' funding				
Consulting	-	-	1,186	1,186
Mutual Aid Groups	69	150	11,611	11,830
	<u>10,148</u>	<u>13,602</u>	<u>53,569</u>	<u>77,319</u>



**CVS SOUTH GLOUCESTERSHIRE**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 MARCH 2022**

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**7 Net income for the year**

**This is stated after charging:**

	<b>2022</b>	2021
	£	£
Independent examiner's fees	940	900
Independent examination	1,700	1,620
Accountancy	<u>1,700</u>	<u>1,620</u>

None of the Trustees (or any persons connected with them) received any remuneration, benefits or expenses from the Charity for their work as Trustees (2021- £nil).

**8 Staff costs and numbers**

The aggregate payroll costs were:

	<b>2022</b>	2021
	£	£
Wages and salaries	77,945	57,503
Social security costs	4,452	3,028
Pension contributions	3,205	2,683
	<u>85,602</u>	<u>63,214</u>

The number of employees whose emoluments as defined for taxation purposes amounted to over £60,000 in the year was nil (2021 - nil).

The senior management team includes the posts of Chief Officer and Finance Officer.

The aggregate payroll costs for the senior management team were:

	<b>2022</b>	2021
	£	£
Wages and salaries	32,192	28,875
Social security costs	2,257	1,795
Pension contributions	1,932	1,613
	<u>36,381</u>	<u>32,283</u>

The average weekly number of employees during the year, calculated on the basis of head count:

	<b>2022</b>	2021
	No.	No.
Management, administration and support	6	6
	<u>6</u>	<u>6</u>

**CVS SOUTH GLOUCESTERSHIRE**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 MARCH 2022**

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**9 Taxation**

The Charity is exempt from corporation tax on its charitable activities.

**10 Fund Comparatives for the Statement of Financial Activities**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total funds 2021 £</b>
<b>Income from:</b>			
Donations and legacies	3,614	698	4,312
Charitable activities	106,948	161,408	268,356
Investment income	29	-	29
<b>Total income</b>	<u>110,591</u>	<u>162,106</u>	<u>272,697</u>
<b>Expenditure on:</b>			
Charitable activities:	79,274	157,432	236,706
<b>Total expenditure</b>	<u>79,274</u>	<u>157,432</u>	<u>236,706</u>
<b>Net income/(expenditure) and net movement in funds</b>	31,317	4,674	35,991
Gross transfers between funds	1,534	(1,534)	-
<b>Net movement in funds</b>	32,851	3,140	35,991
<b>Total funds at 1 April</b>	53,463	12,635	66,098
<b>Total funds at 31 March</b>	<u>86,314</u>	<u>15,775</u>	<u>102,089</u>

**CVS SOUTH GLOUCESTERSHIRE**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 MARCH 2022**

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<b>11</b>	<b>Tangible fixed assets</b>		
		<b>Computer equipment £</b>	<b>Total £</b>
	<b>Cost</b>		
	At 1 April 2021 and 31 March 2022	3,218	3,218
	<b>Depreciation</b>		
	At 1 April 2021 and 31 March 2022	3,218	3,218
	<b>Net book value</b>		
	At 31 March 2021 and 31 March 2022	-	-
<b>12</b>	<b>Debtors</b>		
		<b>2022 £</b>	<b>2021 £</b>
	Trade Debtors	4,456	7,671
<b>13</b>	<b>Creditors: amounts falling due within one year</b>		
		<b>2022 £</b>	<b>2021 £</b>
	Trade creditors	4,484	2,211
	Taxes and social security costs	1,579	652
	Accruals	24,117	8,381
		<u>30,180</u>	<u>11,244</u>

**CVS SOUTH GLOUCESTERSHIRE**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 MARCH 2022**

**14 Movement in funds**

	At 1 April 2021 £	Income £	Expenditure £	Transfers £	At 31 March 2022 £
<b>Restricted funds</b>					
AWG Climate Action fund	-	1,500	(1,500)	-	-
Community Accountancy Service	535	9,093	(9,628)	-	-
Climate Action Fund (Big Lottery)	5,700	-	(3,700)	-	2,000
Community Cohesion grant	-	22,142	(14,509)	-	7,633
Community Development and Support	5,821	350	(7,671)	1,500	-
Equalities SLA	-	48,000	(48,000)	-	-
Equalities Voice	-	30,000	(30,000)	-	-
Quartet Grant re Covid	287	139	(426)	-	-
SG Disability Equality Network	670	14,604	(15,274)	-	-
SG Race Equality Network	2,065	15,000	(2,841)	-	14,224
Social Value	697	-	(440)	-	257
Volunteer Centres	-	28,000	(28,000)	-	-
Volunteer Partnership	-	5,500	(5,500)	-	-
Whitfield Tabernacle	-	7,400	(7,400)	-	-
	<u>15,775</u>	<u>181,728</u>	<u>(174,889)</u>	<u>1,500</u>	<u>24,114</u>
<b>Unrestricted funds</b>					
Designated - closedown fund	30,000	-	-	-	30,000
Designated activity funds	10,310	-	-	690	11,000
General funds	46,004	77,784	(69,907)	(2,190)	51,691
	<u>86,314</u>	<u>77,784</u>	<u>(69,907)</u>	<u>(1,500)</u>	<u>92,691</u>
<b>Total funds</b>	<u>102,089</u>	<u>259,512</u>	<u>(244,796)</u>	<u>-</u>	<u>116,805</u>

**AWG Management Committee**

Funding time for us to provide more in-depth support for Management Committees in South Gloucestershire.

**CIG Compact Chair**

Funding for the honorarium of the Independent Compact Implementation Group Chair.

**Digital leaders**

A project led by Voscur and funded by the Department of Culture, Media and Sport to support local VCSE leaders develop their organisation's digital approaches.

**Equalities SLA**

A new three year Service Level Agreement from SGC which CVS manages on behalf of the SG Equalities Partnership.

**SG Disability Equality Network**

Providing support to the Network by employing their first member of staff, and seconding them to the Network.

**South Gloucestershire Race Equality Network**

Funding from South Gloucestershire Council for CVS to employ the Network's first part time Development Officer and to work with them to build their capacity to apply for future funding to support their work.

**South Gloucestershire Council 3 year grant**

Investment from SGC which funds some of CVS Strategic Work, Information Services and work to support the Compact. The agreement includes core funding for the Volunteer Centres and delivery partners are: Thornbury Volunteer Centre, Yate Volunteer Centre, Southern Brooks Community Partnerships (Patchway, Filton and the Stokes Volunteer Centre) and Community Ignite (Volunteering Kingswood).

**Community Cohesion grant**

Funds received from South Gloucestershire Council to support the community of Cheswick Village.

**CVS SOUTH GLOUCESTERSHIRE**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 MARCH 2022**

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**14 Movement in funds (continued)**

**Whitfield Tabernacle**

Funding from South Gloucestershire Council for CVS South Gloucestershire to support the development of a Trust to preserve the heritage of the site and support an initial business plan and to fundraise for future development work. At the end of the project, the remaining funds were transferred to General funds in recognition of costs borne by the charity, as permitted by the agreement.

**Climate Action fund**

This is an Awards for All grant for 2020-21 to support the engagement with Climate Action Groups across the area, to deliver a series of training sessions for this emerging community action network.

**Connecting Kingswood**

This is a Southern Brooks project through which CVS and Associates will provide engagement and project management services.

**Develop skills & capacity**

Funding to maintain up to date data and intelligence about the VCSE enabling the early identification of gaps and trends enabling CVS to develop the Skills capacity of the sector.

**SGC Mutual Aid funding**

CVS South Gloucestershire received funding from South Gloucestershire Council on behalf of Mutual Aid Groups, vulnerable citizens, community organisations and volunteers.

**Quartet Covid 19 Grant**

Coronavirus Response Fund - funding to deliver support in partnership with Southern Brooks, to South Gloucestershire Mutual Aid Groups, vulnerable citizens, community organisations and volunteers.

**NAVCA**

VCS Emergencies Partnership - Contribution to weekly surveys and engagement meeting re support during Covid-19. attendance at webinars to represent the local sector.

**Social Value fund**

Funding initiated through the south Gloucestershire Council procurement process, by which local businesses donate funds to support local VCSE groups.

**Designated activity funds**

The trustees transferred funds for ongoing activities into a separate designated fund to ensure they were available for completing the projects in question.

**Designated close down fund**

Funds set aside to cover costs in the event that the charity must close down.

# CVS SOUTH GLOUCESTERSHIRE

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2022

### 14 Movement in funds (continued)

#### Prior year

	At 1 April 2020 £	Income £	Expenditure £	Transfers £	At 31 March 2021 £
Restricted funds					
AWG Management	1,500	-	(1,500)	-	-
Community Accountancy Service	-	4,056	(3,521)	-	535
CIG Compact Chair	295	150	(445)	-	-
Climate Action Fund (Big Lottery)	5,700	-	-	-	5,700
Community Development and Support	1,016	15,000	(10,195)	-	5,821
Connecting Kingswood	1,170	6,150	(7,321)	1	-
Digital Leaders	(216)	-	-	216	-
Equalities SLA	-	48,000	(48,000)	-	-
Governance support (Quartet)	1,974	-	(2,573)	599	-
Quartet Grant re Covid	-	16,848	(16,561)	-	287
SGC Mutual Aid funding	-	3,530	(3,530)	-	-
SG Disability Equality Network	670	6,075	(6,075)	-	670
SG Race Equality Network	176	12,000	(10,111)	-	2,065
Social Value	-	697	-	-	697
Volunteer Centres	-	29,600	(29,600)	-	-
Whitfield Tabernacle	350	20,000	(18,000)	(2,350)	-
	<u>12,635</u>	<u>162,106</u>	<u>(157,432)</u>	<u>(1,534)</u>	<u>15,775</u>
Unrestricted funds					
Designated - closedown fund	30,000	-	-	-	30,000
Designated activity funds	-	-	-	10,310	10,310
General funds	23,463	110,591	(79,274)	(8,776)	46,004
	<u>53,463</u>	<u>110,591</u>	<u>(79,274)</u>	<u>1,534</u>	<u>86,314</u>
Total funds	<u>66,098</u>	<u>272,697</u>	<u>(236,706)</u>	<u>-</u>	<u>102,089</u>

### 15 Analysis of net assets between funds

	Cash at Bank £	Other Net assets £	Total £
<b>Restricted funds</b>	24,114	-	24,114
<b>Unrestricted funds</b>			
Designated - closedown fund	30,000	-	30,000
Designated activity funds	11,000	-	11,000
General fund	77,415	(25,724)	51,691
	<u>142,529</u>	<u>(25,724)</u>	<u>116,805</u>

#### Analysis of net assets between funds - prior year

	Cash at Bank £	Other Net assets £	Total £
<b>Restricted funds</b>	15,775	-	15,775
<b>Unrestricted funds</b>			
Designated - closedown fund	30,000	-	30,000
Designated activity funds	10,310	-	10,310
General fund	49,577	(3,573)	46,004
	<u>105,662</u>	<u>(3,573)</u>	<u>102,089</u>

## **CVS SOUTH GLOUCESTERSHIRE**

### **NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2022**

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**16 Related party transactions**

There were no transactions with related parties either during 2022 or 2021.

**17 Company limited by guarantee**

CVS South Gloucestershire is a company limited by guarantee and as such has no share capital. In the event of the company being wound up, the liability of the members is limited to £1 each.